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GENERAL FEE SCHEDULE

NEUTRALS' RATES

The hourly and daily rates of our neutrals vary depending on the panelist selected. Neutrals are independent contractors and set their own rates. Each party will be assigned a prorated share of the fees, unless agreed to otherwise in advance of scheduling a hearing. For purposes of apportioning fees, party entities whose interests are not adverse with respect to the issues in dispute may be treated as a single party. The hourly fee for the estimated and scheduled hearing time *shall be paid in advance of the hearing date. All past due balances must be brought current before new matters can be set.* Any credit offered by our neutrals is non-transferable, non-refundable and expires one year after the last hearing. Neutrals may utilize the assistance of ADR Services, Inc. in-house research attorneys, any cost for which is incorporated into the fees charged by the neutral. Neutrals' rates are subject to change by written notice to counsel and shall apply to all services rendered after such notice is given. For more information on our fee policies, including our refund policy, please visit our website: <https://www.adrservices.com/rate-fee-schedule/>.

Responsibility for Payment: Please note that counsel, not the represented party, has contracted for the neutral's services. Accordingly, counsel will be held responsible for payment of all charges associated with the neutral's services in this matter.

ADMINISTRATIVE FEES

For mediations, ADR Services, Inc.'s Non-Refundable Administrative Fee is assessed once a hearing has been scheduled in the case. For all other matters, including arbitrations, references, private trials, special masters and appraisals, ADR Services, Inc.'s Non-Refundable Administrative Fee is assessed when the matter is first initiated. Each party is responsible for this fee, even in the event of a timely cancellation. The fee includes, but is not limited to, access to an exclusive panel of ADR professionals, use of our bespoke case management software service, ADRS Case Management System (AMS), document handling, dedicated case management services throughout the duration of the case, Zoom Coordination service for remote matters, and use of our conference rooms and business facilities.

CASE EVALUATIONS	\$450.00 per party
CONSULTATIONS	\$450.00 per party
MOOT COURT	\$450.00 per party
APPELLATE MEDIATION	\$450.00 per party
MEDIATION	\$450.00 per party
ARBITRATION	\$975.00 per party
DISCOVERY & JUDICIAL REFERENCE	\$975.00 per party
PRIVATE TRIALS	\$975.00 per party
SPECIAL MASTER / APPRAISALS	\$975.00 per party
EARLY NEUTRAL EVALUATION / CONSULTATION	\$450.00 per party
INITIAL FILING FEE (Demand for Arbitration)	\$450.00

CANCELLATION AND RESCHEDULING POLICY

Notice of cancellation or rescheduling must be submitted to our office in writing with all counsel copied. **Fees will be billed to the requesting party unless otherwise agreed upon.** Several of our neutrals have their own policy and, if so, it will be clearly stated on any hearing notice and their individual fee schedules.

	Half Day Hearing (4 hours or less)	Full Day Hearing	Multi Day Hearings*
Notice of 14 days or less	Full Payment Required	Full Payment Required	Full Payment Required
Notice of 15 – 30 days	\$0	\$0	Full Payment Required
Notice of 31 days or more	\$0	\$0	\$0

**Please note that all fees for multiple day hearings are due 60 days in advance.*

We are happy to assist counsel with rescheduling a hearing. If appropriate notice is given, there is no continuance fee for the first rescheduling. For the second rescheduling and or cancellation thereafter, if appropriate notice is provided, a \$150 continuance/cancellation fee is billed.