



DEMAND FOR ARBITRATION
before ADR Services, Inc.

CLAIMANT NAME(S):

Representative/Attorney (if known)	Representative/Attorney (if known)
Name: Law Firm: Address: Telephone: Facsimile: Email:	Name: Law Firm: Address: Telephone: Facsimile: Email:

RESPONDENT NAME(S):

Representative/Attorney (if known)	Representative/Attorney (if known)
Name: Law Firm: Address: Telephone: Facsimile: Email:	Name: Law Firm: Address: Telephone: Facsimile: Email:

NATURE OF DISPUTE: Claimant hereby demands that you submit the following dispute to arbitration:

(attach additional pages if necessary)

ARBITRATION AGREEMENT: This demand is made pursuant to the arbitration agreement you made on the instrument described as:

(please attach a copy of the contract/arbitration agreement)

MEDIATION: If mediation in advance of the arbitration is desired, or required, please check here and ADR Services, Inc., will assist the parties in coordinating a mediation proceeding first:

APPLICABLE ARBITRATION RULES:	<input type="checkbox"/> ADR Services, Inc.	<input type="checkbox"/> AAA	<input type="checkbox"/> FAA
	<input type="checkbox"/> CCP	<input type="checkbox"/> JAMS	<input type="checkbox"/> Other _____

STATEMENT OF CLAIMS AND RELIEF SOUGHT (describe):

(attach additional pages if necessary)

Claimant's Name:	<i>Demand for Arbitration before ADR Services, Inc.</i>
Respondent's Name:	

OTHER RELIEF SOUGHT:

<input type="checkbox"/> Attorney Fees	<input type="checkbox"/> Interest
<input type="checkbox"/> Arbitration Fees	<input type="checkbox"/> Punitive / Exemplary
<input type="checkbox"/> Other:	

NOTICE TO RESPONDENT(S): You may file a response and counter-claim to the claims asserted in this demand. Send the original of the response and counter-claim to the Claimant at the address stated above, with copies to the ADR Services, Inc. office checked below. If you object to the locale selected or to ADR Services administering the matter, please notify the ADR Services, Inc. office immediately.

CLAIMANT'S SIGNATURE (may be signed by an attorney):

Signature	Date
Print Name	Title (if Claimant is a company)

DIRECTIONS FOR SUBMITTING DEMAND FOR ARBITRATION

- 1. Serve the Demand:** Please serve a copy of the Demand for Arbitration, pre-dispute Arbitration Agreement, and any additional claim documents to opposing counsel (or the opposing party if not or not yet represented by counsel).
- 2. Payment of Fee:** Please include a check payable to ADR Services, Inc. for the required, **non-refundable \$300 Initial Filing Fee** and submit to the applicable ADR Services, Inc. office along with your Demand for Arbitration.
- 3. Submission:** Please submit a copy of the Demand for Arbitration, pre-dispute Arbitration Agreement, and any additional claim documents to the applicable ADR Services, Inc. office:

- | | | |
|--|---|--|
| <input type="checkbox"/> Century City/West Los Angeles
1900 Avenue of the Stars, Suite 250
Los Angeles, California 90067
Tel: (310) 201-0010
Haward@adrservices.com | <input type="checkbox"/> Downtown Los Angeles
915 Wilshire Boulevard
Suite 1900
Los Angeles, California 90017
Tel: (213) 683-1600
Haward@adrservices.com | <input type="checkbox"/> San Francisco/Northern California
100 First Street, 27 th Floor
San Francisco, California 94105
Tel: (415) 772-0900
Joanna@adrservices.com |
| <input type="checkbox"/> Orange County
19000 MacArthur Boulevard
Suite 550
Irvine, California 92612
Tel: (949) 863-9800
Megan@adrservices.com | <input type="checkbox"/> San Diego
225 Broadway, Suite 1400
San Diego, California 92101
Tel: (619) 233-1323
Kelsey@adrservices.com | <input type="checkbox"/> Silicon Valley/Northern California
100 First Street, 27 th Floor
San Francisco, California 94105
Tel: (415) 772-0900
Joanna@adrservices.com |
| | <input type="checkbox"/> Oakland/Northern California
100 First Street, 27 th Floor
San Francisco, California 94105
Tel: (415) 772-0900
Joanna@adrservices.com | |

If you have any questions regarding the Demand for Arbitration or procedures regarding the Binding Arbitration, please feel free to visit our website at www.adrservices.com or contact the filing office above and ask for the "Arbitration Coordinator."